

Control Company Return for Calibration and/or Repair Evaluation Form

Instructions: Please fill out this form, enclose with product, and ship prepaid to the address below. There are no charges until you approve them. **Return authorization number is not required.** Do not ship hazardous materials/hazardous substances (i.e.: mercury, glass thermometers, etc.).

**ATTN: SERVICE DEPARTMENT
CONTROL COMPANY
4455 REX ROAD
FRIENDSWOOD, TX 77546 USA
PHONE: 281-482-1714 FAX: 281-482-9448**

Once received, the service/calibration department will perform an evaluation; you will then receive a fax with quoted charges for service and /or calibration for your approval. The evaluation itself is free and typically takes two (2) business days. Our methods of payment are prepay with American Express/VISA/MasterCard, UPS C.O.D., or check in advance within the United States. **International payment terms will be faxed following the evaluation.**

Company Name		
Contact Name		
	First Name	Last Name
Shipping Address (No P.O. Boxes)		
Address		
Address		
Address		
City		
State		
Country		
Zip or Postal Code		
Billing Address (If different from Shipping)		
Address		
City, State		
Country		
Zip or Postal Code		
Contact Telephone Number		
Contact Fax Number		
Contact Email Address		
Enclosed product is returned for:	<input type="checkbox"/> Repair Evaluation <input type="checkbox"/> Calibration/Evaluation <input type="checkbox"/> Require "As Found" Calibration Data	
Special Instructions/Comments:		

Please Select, Preferred Return Shipping Method

USA shipping charges are: Added to invoice, C.O.D., or via customer shipping account number. All international shipping charges are collect. All customs, duties, taxes and fees are to be paid by the customer.

1. UPS			
<input type="checkbox"/> Ground	<input type="checkbox"/> 3rd-Day	<input type="checkbox"/> 2 nd -Day(Blue)	<input type="checkbox"/> Overnight (RED)
Account Number (USA Optional, International Required):			

2. Federal Express		
<input type="checkbox"/> Ground	<input type="checkbox"/> Express Saver (3rd-Business Day)	<input type="checkbox"/> FedEx 2Day (2 nd -Business Day)
<input type="checkbox"/> FedEx First Overnight (Earliest Next Business Morning Delivery to Select Locations)	<input type="checkbox"/> FedEx Priority Overnight (Next Business Morning)	<input type="checkbox"/> FedEx Standard Overnight (Next Business Afternoon)
Account Number (USA Optional, International Required):		

3. DHL			
<input type="checkbox"/> Ground	<input type="checkbox"/> Next Day (10:30)	<input type="checkbox"/> Next-Day (Noon)	<input type="checkbox"/> 2ND Day
Account Number (USA Optional, International Required):			